



Dear Parent/Guardian,

Clarinda Primary School is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has and will continue to make a made a huge difference to the resourcing of the school.

The facilities and the programs we can offer your children, due to these contributions, has a significant impact on the success and enjoyment of your children's education. Your contribution allows us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure.

These financial contributions assist us with the purchase of art, music, information technology and physical education equipment and resources. Other programs which we can offer due to your contributions include the Art Show, Student Choir, Junior Rock Band, Perceptual Motor Program and Welfare programs such as 'Play is the Way' and 'Two Fruits Tuesday'.

All these programs, running alongside the traditional classroom teaching and learning programs provide an effectively balanced and rigorous education for your children.

At Clarinda Primary School, to ensure that all students have access to high quality teaching and learning materials, we bulk purchase items for all students. This enables all students to have access to the same quality and quantity of materials.

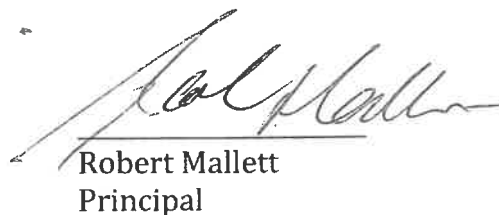
Clarinda Primary School curriculum contributions for the full 2023 year are \$300.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours Sincerely,



Victoria Koutsoubos
School Council President



Robert Mallett
Principal

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Classroom – pens, pencils, textas, glue sticks, writing and scrap books, document wallet, eraser, display books, pencil case, ruler, reader cover, sharpener, highlighters, post-it notes, scissors • Art – paint, foam, crayons, canvas, glitter, coloured paper, scrap book, pipe cleaners, modelling clay, PVA glue, kinder squares, feathers, pom poms, cellophane • Mathematics – numeracy blocks, calculators, clocks, counters, A4 & A3 paper • STEM – headsets, 3D printing materials, robotics equipment • Sports – equipment, bibs, bags, dice, lacrosse/basketball/football/tennis balls • Music – instruments, books, pens, and folders • Greek Language – Cultural Day, white & coloured paper, general stationery items • Library – books, subscriptions 	\$240
Online Subscriptions - Reading Eggs, Maths Online, Essential Assessment	
ICT Devices – provision of devices leased for students	\$60
Total Amount (for the full 2023 school year)	\$300

Extra-Curricular Items and Activities

Clarinda Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. A permission form and request for payment will be forwarded at the time of the excursion/activity.

Financial Support for Families

Clarinda Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- CSEF - Camps, Sports and Excursions Fund to eligible Health Care Card holders
- Individual payment plans
- State Schools Relief

For a confidential discussion regarding these services, or if you would like to discuss alternative payment arrangements, please contact Gaby Robinson via Phone: 9544 3231 or Email:

clarinda.ps@education.vic.gov.au

Payment methods

- Compass Pay
- Cash
- BPay (please contact the school to receive your individual family BPay code)
- Debit or credit card (by phone, in person or please complete below)

I authorise \$_____ to be charged to my Visa / MasterCard

Student Name _____ Grade _____

NAME (as on card)											
CARD NO:											
SIGNATURE											
VISA	MASTERCARD	EXPIRY DATE		_____ Month _____ Year							

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

School Name

School REF ID

Parent/carer details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession **OR** Health care card number (CRN)

- - - **OR**

Foster parent under a temporary care order* **OR** Veterans affairs pensioner (Gold Card)**

*Foster Parents must provide a copy of the temporary care order letter from the Department of Families, Fairness and Housing (DFFH).

**Applicants must provide a copy of the Veteran Affairs Gold card

Is this an application for special consideration (no CRN needed)? Yes No

Student details

Student's surname	Student's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Families, Fairness and Housing (DFFH) to provide the results of that enquiry to DET.

I understand that:

- DFFH will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the DFFH and /or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____ Date ____/____/____

CSEF ELIGIBILITY

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – General eligibility

To be eligible for the fund, a parent or carer of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one
 - on the first day of Term two
- a) be a holder of one or more of the eligible financially-means tested cards **OR** be a temporary foster parent, and;
- b) submit an application to the school by the due date.

For the list of eligible financially-means tested cards refer to the CSEF Policy:

<https://www2.education.vic.gov.au/pal/camps-sports-and-excursions-fund/policy>

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with the above.

Criteria 2 - Be of school age and attend school in Victoria

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

Special Consideration

A special consideration category exists for

- Families on a bridging visa, temporary protection visa, in community detention or are asylum seeker families
- Students in temporary out of home care arrangements, including statutory kinship care

For more information, see <https://www2.education.vic.gov.au/pal/camps-sports-and-excursions-fund/guidance/eligibility>

Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/carer concession card being validated successfully with Centrelink on the first day of either term one (30 January 2023) or term two (24 April 2023).

PAYMENT AMOUNTS

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see:

www.education.vic.gov.au/about/programs/Pages/csef.aspx

Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents/carers so please register your interest at the school.

HOW TO COMPLETE THE APPLICATION FORM

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/CARER DETAILS section.

Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.

If you are claiming as a temporary Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.

If you are seeking special consideration, mark this in the form and provide a copy of the relevant documentation.

2. Complete the STUDENT/S DETAILS section for students at this school.

3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2023 closes on the 23 June 2023.

CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

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Parent/carer details

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